

Syllabus

Subject

Subject / Group	20481 - English for Legal Purposes / 10
Degree	Degree in Law - Fourth year
Credits	6
Period	First semester
Language of instruction	English

Professors

Lecturers	Office hours for students					
	Starting time	Finishing time	Day	Start date	End date	Office / Building
Aura Iris Canet Alibau aura.canet@uib.es	You need to book a date with the professor in order to attend a tutoring session.					

Context

All information supplied through Campus Extens will have the same validity as this teaching guide

English language has become an essential competence in view of employment and career prospects. This elective course shall, therefore, be aligned with the wide range of English for specific purposes courses universities are offering as a reply to this increasing demand for professional English. It aims to provide students with the language competence necessary to communicate effectively with clients and professionals in a legal environment, a training for future legal professionals within the context of an international legal practice.

Requirements

Essential

~Essential requirements

Classes will be conducted in English. Therefore, an intermediate English competence, a B1 level as defined by the Common European Framework for language reference (http://www.coe.int/t/DG4/Portfolio/?M=/main_pages/levels.html), is needed prior to course commencement.

The course syllabus is consistent with the B2 level in the Common European Framework for language reference. Upon successful course completion, students will have achieved and be accredited with the English competence required in order to obtain the UIB undergraduate degree within the new Bologna framework. The subject assumes a previous language competence of B1. Students scoring below a B1 level (language competence accomplished upon high school diploma and required for university access exams) may need longer hours of self-study. Those students shall be aware that it is their responsibility to reach the 'required' level prior to the beginning of the course. The university also provides rooms for language self-study (C13, Guillem Cifre de Colonya) open to the student body.

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*Esta asignatura se impartirá íntegramente en inglés. Por ello, es esencial que el alumnado tenga un nivel intermedio de competencia en lengua inglesa (nivel B1 del Marco Europeo Común de referencia para las Lenguas antes del inicio de curso)

Los materiales de esta asignatura han sido seleccionados y diseñados teniendo en cuenta los descriptores de nivel B2 de Inglés (MCER) y, una vez aprobada, el alumnado tendrá por consiguiente acreditado el dominio de lengua inglesa que exige la UIB para obtener el Título de Grado.

El alumnado que no tenga el nivel B1 (nivel que el alumnado debe haber alcanzado al término de sus estudios de educación secundaria y el requerido para superar las pruebas de acceso a la universidad) de competencia en lengua inglesa encontrará una lista de recursos para el auto- aprendizaje en la sección bibliográfica de esta guía docente y es su responsabilidad alcanzar este nivel con anterioridad al inicio del curso. Además, la universidad dispone de un aula de autoaprendizaje de lenguas (C13, Edifici Guillem Cifre de Colonya) abierta a todo el alumnado.

Skills

Specific

* CT1 - 14. Conocimiento de la lengua inglesa. En un nivel medio, comprender, hablar y escribir en lengua inglesa CE13 - 8. Comunicación. Exponer ideas, propuestas o soluciones jurídicas con orden, precisión y concisión, tanto en forma oral como escrita, adaptando el discurso a las circunstancias (destinatario, posición neutral o de parte, etc.). CE15 - 11. Negociación y mediación. Conocer y saber emplear técnicas básicas de negociación y mediación en problemas jurídicos. * Ability to communicate in English (Capacidad para comunicarse en inglés).. * Teamwork skills development (Capacidad para trabajar en equipo). * Ability to communicate information, ideas, problems, and solutions to an audience, both specialised and non-specialised (Poder transmitir información, ideas, problemas y soluciones a un público tanto especializado como no especializado). .

Generic

* Derecho: CG1 - 1. Conocimiento del entorno social. Conocer y comprender el entorno social, especialmente sus coordenadas territoriales y económicas. CG2 - 10. Trabajar en equipo. Desarrollar en equipo tareas jurídicas, en especial las que implican interdisciplinariedad, lo que incluye tanto el liderazgo como la colaboración adecuada en la ejecución de tareas colectivas.. CG3 - 13. Autonomía. Ser capaz el graduado de enfrentarse a nuevos problemas y necesidades. CG4 - 15. Manejo TIC. Manejar como usuario las herramientas electrónicas básicas. Las competencias genéricas para el grado de Relaciones Laborales puede consultarse en <http://www.uib.es/servei/ocihe/> 1 - Capacidad de análisis y síntesis 2 - Capacidad de organización y planificación 3 - Capacidad para transmitir y comunicarse por escrito y oralmente adaptando el discurso a las circunstancias, usando la terminología y las técnicas adecuadas y redactar textos e informes 4 - Capacidad de resolución de problemas aplicando los conocimientos a la práctica 5 - Capacidad de gestión de la información y manejo de las TIC en el ámbito de estudio y contexto profesional. 6 - Conocimiento de la lengua inglesa 7 - Habilidades para las relaciones sociales e interpersonales .

Transversal

* CT1 - 14. Conocimiento de la lengua inglesa. En un nivel medio, comprender, hablar y escribir en lengua inglesa. .

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Basic

- * You may consult the basic competencies students will have to achieve by the end of the degree at the following address: <http://www.uib.eu/study/grau/Basic-Competences-In-Bachelors-Degree-Studies/>

Content

Range of topics

20481. English for Legal Purposes

The subject starts with a general overview of the different bodies of law (mainly civil, commercial and criminal) and their specific terminology. Students will be further introduced to the vocabulary of some of the most commonly used Legal English terms, and will get acquainted with the specific grammar structures and terms privileged in Legal English. This intended practical approach views language in context, in legal contexts, as the proper ground that enables students to grow a professional language competence in line with accuracy, fluency and correctness. All this shall reflect on an extensive class work on legal vocabulary and grammar in use, but also, and more in particular, through the activities designed to cover the 4 main skills of language learning as detailed here below. Special emphasis will be focused on pronunciation and phonetics to improve not only the speaking skills but most importantly the understanding competences.

Teaching methodology

The methodology focuses on the four skills

Oral skills: speaking

It aims at developing speaking strategies in order to overcome the challenges of establishing business relationships within a variety of legal contexts ranging from the initial contacts with the client, to meetings and negotiations. The speaking test cannot be resit in the extraordinary exam in July (unretrievable/no recuperable)

Writing production: writing

Written communication is an important part of legal practice. Forms, emails, memos, letters and memoranda of law will be discussed and produced by students (retrievable/recuperable)

Reading comprehension: reading

In order to properly approach the language of law, students will be provided with a collection of the types of legal texts and documents law practitioners are often confronted with. The course aims at developing text-specific reading skills and strategies, as well as getting acquainted with legal documents, such as memoranda or articles of association and legal correspondence (retrievable/recuperable)

Listening comprehension: listening

Increasing language competence also entails the development of language listening comprehension skills. On this specific area, students will be exposed to a variety of audios and videos including extracts from commercial films, news reports on legal issues, excerpts from law lectures and interviews. Practitioners from different Law firms may also come to lecture on their specific area of law practice during the course (retrievable/recuperable)

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In order to monitor the learning process along the course, **brief tasks** will be carried out by the students and assessed by the lecturer (unretrievable/no recuperables). Specific dates for these activities will be provided during the semester in Campus Extens.

IMPORTANT NOTE: The use of cell phones and other electronic devices is not permitted in the classroom. Laptops will be only accepted if they are necessary for the tasks related with course activities. Any electronic device (including laptops or mobile phones) are NOT allowed in the classroom during test practice, or examinations, except when directly specified by the teacher.

In-class work activities (2.4 credits, 60 hours)

Modality	Name	Typ. Grp.	Description	Hours
Theory classes	Grammar and Vocabulary in context; Reading and Listening	Large group (G)	~Classes will be devoted to studying aspects of English grammar and vocabulary that may be of special interest for Law students. Readings and listenings in the legal context shall take place focusing on general understanding and test tips	20
Theory classes	Brief tasks and tests	Large group (G)	In order to monitor the learning process along the course, brief tasks will be carried out by the students and assessed by the lecturer. Specific dates for these activities will be provided during the semester in Campus Extens. This work along with attendance and participation will be assessed as a 10% of their final grade. Failure to attend these specific sessions, will result in a grade of 0 (zero) in this part	10
Seminars and workshops	Writing Paper	Medium group (M)	~Special attention will be paid during the sessions to real texts and documents, as well as to business writing production used in legal contexts.	15
Seminars and workshops	Speaking tests	Medium group 2 (X)	~Classes will be devoted to group practical sessions in which students will have an opportunity to develop speaking and listening strategies leading to a growing language competence in oral production.	15

At the beginning of the semester a schedule of the subject will be made available to students through the UIBdigital platform. The schedule shall at least include the dates when the continuing assessment tests will be conducted and the hand-in dates for the assignments. In addition, the lecturer shall inform students as to whether the subject work plan will be carried out through the schedule or through another way included in the Aula Digital platform.

Distance education tasks (3.6 credits, 90 hours)

Modality	Name	Description	Hours
Individual self-study	Distance education work activities	Individual self-study: Self-study in English Lab (https://www.facebook.com/englishlabUIB?fref=ts) and homework.	90

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Specific risks and protective measures

The learning activities of this course do not entail specific health or safety risks for the students and therefore no special protective measures are needed.

Student learning assessment

Brief tasks and projects will be carried out by the students and assessed by the lecturer. Specific dates for these activities will be provided during the semester in Campus Extens. In the monitoring the students will be continuously assessed during the lessons considering their attendance, in-class activities and tests as well as homework. All these shall account for a 10% of the final mark. Additionally, there will also be a writing test (20% of the final mark) and a speaking test (20% of the final mark). Lastly, there will be a final exam (50% of the final mark) comprising: Grammar in Context, Vocabulary in Context, Listening and Reading comprehension.

Students will need to obtain a minimum score of 5 in the final exam (validatorio) in order to average out with the other papers (Continuous assessment tasks, Writing Paper, and Speaking Paper) and successfully pass the subject (whenever the student obtains a minimum average score of 5). All students will sit the Writing paper but this paper will only be graded when the student obtains at least 5 out of 10 in this exam.

In case the student fails the final exam, the overall grade for the subject (suspensio) will reflect the score obtained in the final exam (100%).

Frau en elements d'avaluació

In accordance with article 33 of Academic regulations, "regardless of the disciplinary procedure that may be followed against the offending student, the demonstrably fraudulent performance of any of the evaluation elements included in the teaching guides of the subjects will lead, at the discretion of the teacher, a undervaluation in the qualification that may involve the qualification of "suspense 0" in the annual evaluation of the subject".

Grammar and Vocabulary in context; Reading and Listening

Modality	Theory classes
Technique	Objective tests (retrievable)
Description	~Classes will be devoted to studying aspects of English grammar and vocabulary that may be of special interest for Law students. Readings and listenings in the legal context shall take place focusing on general understanding and test tips
Assessment criteria	<p>* Objective test (50%).</p> <p>This exam will consist of evaluating student's grammar and vocabulary skills as well as and reading and listening abilities.</p> <p>The result of this test will represent 50% of the subject's final grade.</p> <p>~Students will need to obtain a minimum score of 5 in this part in order to average out with the other papers (Continuous assessment tasks, Writing Paper, and Speaking Paper) and successfully pass the subject (whenever the student obtains a minimum average score of 5).</p>

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All students will sit the Writing Paper but this paper will only be graded when the student obtains at least 5 out of 10 in this exam.

In case the student fails the final exam, the overall grade for the subject (suspensio) will reflect the score obtained in the final exam (100%).

Students can CAN RESIT this exam in July.

If a student fails to show up on the date and time established for the final exam, he/ she will receive a 0 (zero) grade. Under no circumstances will the dates and times of the official exams be altered, with the only exception of those cases set out by the University of the Balearic Islands in the Academic bylaws "Reglament Acadèmic".

Students will not be allowed into the room once started the exam. Mobile phones and other electronic devices are not allowed in the room.

Plagiarism or misdemeanour behaviour (e.g. cheating) during these exams / sessions, will automatically qualify the student's assessment with a "Suspensio" (Grade 0). See the "Reglament Acadèmic".

Final grade percentage: 50%

Brief tasks and tests

Modality	Theory classes
Technique	Objective tests (non-retrievable)
Description	In order to monitor the learning process along the course, brief tasks will be carried out by the students and assessed by the lecturer. Specific dates for these activities will be provided during the semester in Campus Extens. This work along with attendance and participation will be assessed as a 10% of their final grade. Failure to attend these specific sessions, will result in a grade of 0 (zero) in this part
Assessment criteria	<p>* Attendance, participation and brief tasks (10%)</p> <p>Failure to attend these specific sessions, will result in a grade of 0 (zero) in this part. Plagiarism will immediately entail a "Suspensio" (Grade 0) in the whole subject (not only in the piece of work where plagiarism occurs).</p> <p>These activities CANNOT BE RETAKEN (unretrievable)</p>

Final grade percentage: 10%

Writing Paper

Modality	Seminars and workshops
Technique	Extended-response, discursive examinations (retrievable)
Description	~Special attention will be paid during the sessions to real texts and documents, as well as to business writing production used in legal contexts.
Assessment criteria	<p>* WRITING PAPER (20%)</p> <p>The students will have to produce a piece of legal correspondence.</p> <p>This paper weighs 20% of the final grade. It will take place for everybody on the scheduled dates but shall only be assessed in case the final exam is passed.</p> <p>Dates, room and times will be announced in Campus Extens</p>

Final grade percentage: 20%

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Speaking tests

Modality	Seminars and workshops
Technique	Oral tests (non-retrievable)
Description	~Classes will be devoted to group practical sessions in which students will have an opportunity to develop speaking and listening strategies leading to a growing language competence in oral production.
Assessment criteria	* SPEAKING TEST (20%) ~Students' oral skills will be assessed by means of an oral interview. This paper weighs 20% of the final grade.Regular attendance and motivation will be taken into account. Dates, room and times will be announced in Campus Extens This interview is unretrievable

Final grade percentage: 20%

Resources, bibliography and additional documentation

The UIB WEB platform (Campus extens) will provide the basic material to follow up the subject